

Date:

262 Martin Ave, Highland, NY 12528 T: 845-691-9300 www.wsdg.com

INTERNSHIP APPLICATION

Please complete the entire form. Submit electronically with an attached resume and photo to internship@wsdg.com. Send attachments in PDF formats only.

and prioto to internship@wsug.com. Send attachments in FDF formats only.
1. Contact Information
1.1 Name:
1.2 Address:
1.3 City:
1.4 State:
1.5 Zip:
1.6 E-mail:
1.7 Cell Phone:
2. Emergency Contact Information & Medical History (all information is strictly confidential)
2.1 Emergency Contact Name:
2.2 Contact Phone:
2.3 Relationship:
2.4 Please list all medications to which you are allergic:
2.5 Please list all other allergies:
2.6 Please list any medical conditions that can be triggered by stress (for example: asthma, social anxiety disorder, ADHD, heart conditions, etc.):

2.7 Please list any other conditions or disorders of which we should be aware:

3. Background Information

3.1 Driver's License Number:
3.2 State:
3.3 Expiration Date:
3.4 Date of Birth:
3.5 School you are attending or from which you have graduated:
3.6 Major:
3.7 Minor:
3.8 Expected date of graduation or date of graduation:
3.9 Other certificates, awards, or accreditations:
4.1 How did you hear about WSDG and what attracted you to us?
4.2 The internship period is 4 months. When are you available to begin an internship′ Please include specific dates. You may list more than one 4-month period.
4.3 Have you ever worked in an office before? If so, what kind of work did you do? If not, what kind of jobs have you held?

4.4 Please list your	computer/office	e skills:		
Library Organization □			Bluebeam/Acrobat □	
Web Research □			Photoshop □	
Word □			PowerPoint □	
Excel			Filing	
Basic IT □			Telephone □	
4.5 Please list your	architectural dr	afting skills,	if any:	
AutoCad □	Version(s)			
Advanced □		Intermedia	te 🗌	Beginner
Revit □	Version(s)			
Advanced □		Intermedia	te 🗌	Beginner 🗌
Other (please list):				
4.6 Please list your	acoustical mea	ısurement /	prediction skills, if any:	
EASERA 🗆		EASE 🗌		CATT Acoustics
Other (please list):				
4.7 Other skills:				
			e and a driver's license d in NYC? Can you mee	

5. Internship Details

5.1 What are your expectations of an internship and what do you hope to accomplish? Please be very specific and realize interns begin with low-level tasks but graduate to higher level tasks with good performance.
5.2 Why do you feel an internship with us is right for you?
5.3 What do you feel you have to offer WSDG and how do you plan to be a productive member of our team?
5.4 How can we help you achieve your goals?

5.5 What is your biggest strength and your biggest weakness? Please explain.
5.6 Do you play a musical instrument (or sing)? If so, what genre of music do you enjoy playing?
5.7 Do you enjoy cooking? And if so what is one of your favorite recipes to cook?
5.8 Additional Comments/Notes: